

WOLFVILLE AREA INTER-CHURCH COUNCIL

ANNUAL MEETING
Wednesday 9 May 2007
St. John's Parish Hall, Wolfville
Pot Luck Supper at 6:00 pm
Meeting at 7:30

MINUTES

Wednesday 11 April 2007

1. Meeting called to order by President, Neil Cloghesy. Agenda circulated

Present: Neil Cloghesy, Gary Dunfield, Peter MacInnes, Helen Whidden, Maurice Tugwell, Liz Vermeulen, Keith Churchill, Shirley Soleil, Nancy Burbidge, Ingrid Blais, Maggie Kenny, Marilyn VanBuskirk, Diana Shelley, (13)

Absent with regrets: Kurt Bowen, Allison Trites, Gene Trites, Roger Prentice, Ann Watson

2. DEVOTIONS

Led by Nancy Burbidge – reflections on “Forgiveness” – easy to say and incredibly hard to practice. Nancy spoke of the example of Archbishop Desmond Tutu and his work with the Peace and Reconciliation Commission – taking a Christ-like stand is a costly business, personally, nationally and internationally; but it is essential in the attempt to break the endless chain of violence. We can't just sit back and let the sacrifice made by Jesus cover up for our own inaction.

3. MINUTES

Minutes of the meeting of 14 March 2007 had been circulated. There was a correction under “News of Members” – should read *Wolfville* Pastoral Charge – St. Andrew's. Adoption of Minutes as corrected moved KC/GD and motion carried

4. CORRESPONDENCE:/COMMUNICATIONS

- (a) A letter from Susan Hergett, co-chair of Nutrition for Health Committee of Port Williams Elementary School thanking WAICC for its support of their Breakfast Programme. She noted that they are now including yoghurt and fresh fruit in the menu in their attempt to encourage healthy eating.
- (b) An invitation to attend “Community Conversation Café” – a dialogue on the future of Health care in the Capital District. It will take place on Saturday 17th April from 5-7 pm at the Nova Scotia Hospital in Dartmouth

5. TREASURER'S REPORT

Maurice circulated the year-end Financial Report (copy filed with Minutes) and made some explanatory remarks. Balance on Hand 31 March 2007 \$5634.07

Some concern was expressed as to why the "special relief" had not been used up and also how to make availability of school breakfast programme assistance known.

Gary Dunfield suggested that it might be helpful to have a little further breakdown of items to reflect the work of the food bank. For example maybe show the difference between the "voucher" form of assistance and the "food bank". Maurice said that he would do this and that it would be clearer as the Food Bank moves on to its first full year of operation.

Adoption of Treasurer's Report moved MT/NB and carried

6. OLD BUSINESS

Draft "Terms of Reference" for FBMC

Neil was offered an opportunity to step down from the chair in order to enter into the discussion. There was considerable discussion as to the actual intent of bringing the Terms of Reference to this meeting and the best process to conduct the discussion and to prepare the document for presentation to the Annual Meeting of WAICC, bearing in mind that there were some changes in the Terms of Reference from the original motions passed at the Special Food Bank Meeting of 25 October 2006. Keith Churchill agreed to assume the Chair.

It was moved by NB/LV that the Terms of Reference be approved by the Executive of WAICC and then presented to the WAICC Annual Meeting in May. The floor was then opened for discussion and here follows the amended draft of the Terms of Reference:

FOOD BANK MANAGEMENT COMMITTEE

TERMS OF REFERENCE

MARCH 2007

1. *The Food Bank Management Committee (FBMC) was created by and is responsible to the Wolfville Area Inter-Church Council (WAICC)*
2. Purpose -- to provide a suitable location for, and operate, a Food Bank (FB) for the Wolfville area. The area served shall be as defined by the boundaries of the WAICC and in consultation/cooperation with surrounding Food Banks; i.e. Hantsport, New Minas and Canning.
3. Name -- the FB shall be referred to as the "Wolfville Area Food Bank" (WAFB).
4. Liaison -- the WAFB shall be a member of Feed Nova Scotia and operate within the guidelines as set forth by Feed NS.

- 5 Membership -- *FBMC shall consist of a minimum of seven (7) and not more than 12 members, two thirds of whom shall be appointed by WAICC and others co-opted by FBMC*
- 6 Terms of office -- members of the FBMC shall normally serve for two (2) years. Members may be re-appointed. *The FBMC shall form a Nominating Committee to recommend nominees for new/replacement committee members to WAICC*
- 7 Officers - the FBMC shall elect its own Officers/Executive. The Executive shall consist of
 - a. A Chair ---general administrative duties as specified by the FBMC
 - b. A Vice-chair ---general administrative duties as specified by the FBMC
---Carry out the duties of the Chair when required
 - c. A Secretary ---maintain a record of Minutes of meetings; correspondence
 - d. Financial transactions of the WAFB shall be carried out by the WAICC Treasurer.

In addition, the FBMC shall delegate various responsibilities to its members as necessary, including but not limited to:

- Client Coordinator---telephone contact for clients, maintain records as required for Feed NS and WAFB.
- Food Manager ---- coordinate and supervise purchasing and packing of food for clients.
- Financial Coordinator---liaise with WAICC Treasurer and maintain records of expenditures, donations, etc. as related to the WAFB
- Volunteer Coordinator---maintain a record of, and schedule volunteers where/when needed.

The position of Client Coordinator shall be supported by a yearly Honorarium.

8. Finances - *The FBMC shall prepare a proposed annual budget to be included in the annual budget at the Annual Meeting of WAICC*
9. Reports -- a representative of the FBMC shall provide a report of FBMC activities at each regular meeting of WAICC and an Annual Report at the AGM of WAICC.

With these amendments, agreed to by consensus and with the permission of the mover and seconder having been obtained, the motion was carried.

Keith Churchill will present the Terms of Reference at the Annual Meeting of WAICC next month. He will preface the presentation with an interpretive preamble.

7. COMMITTEE REPORTS

- (a) Clergy – No report
- (b) Food Bank – Nancy reported that things have gone well: there have now been five “open days” for the Food Bank. An excellent work shop was held on 24 March. Close to 50 people have indicated their interest in volunteering in some capacity. A number of students are involved and people from the community across a wide spectrum of ages, many from the WAICC member churches but a significant number from outside that group is also involved. A volunteer transportation group was established at the last “open day” and will continue and probably expand as there seems to be a need. Nancy also reported that donation both of money and of food items are coming in well.

- (c) Nominating Committee – The following is the slate of officers for 2007-08 which will be presented at the Annual Meeting of WAICC:

President	Neil Cloghesy
Past President	Nancy Burbidge
Vice President	Gary Dunfield
Treasurer	Maurice Tugwell
Secretary (shared position)	Gene Trites Diana Shelley

8 NEW BUSINESS

- (a) Atlantic Ecumenical Council Annual Meeting will take place in Summerside, PEI on 11 and 12 May 2007. WAICC would be prepared to assist anyone willing to attend and take a report from the Wolfville group. Contact Neil if you are interested/able to go.
- (b) Reuniting the Ramirez family. Juan Ramirez has lived in Nova Scotia for 13 years. He has a wife and three children here. He was recently deported back to Columbia. Lee Cohen is looking at his case and feels there is a possibility of Juan being allowed to come back to Canada but ONLY with a significant show of community support. It was agreed that WAICC should show its support by sending a letter, having a petition for people to sign at the Annual Meeting in May and by each member encouraging members of their own congregations to write individual letters of support for the reuniting of the family in Canada. Moved by DS/MVB that WAICC write a letter. Motion carried.

9. NEWS OF MEMBERS

(In brief for the hour was late.)

St. Andrew's United has a "Heart Rock Café" this Saturday 14th April at 7:00 pm

St. John's Wolfville: Parish celebration of the new ordained ministry of Ann Watson on Sunday 13 May with a pot luck lunch

Quiche luncheon sometime in early May

Regional Youth Group (Clermont Region) is being started

11. NEXT MEETING – Annual Meeting Wednesday 9 May 2007

12. NEXT EXECUTIVE MEETING Wednesday 13 June 2007 – location TBA

Marilyn moved adjournment of meeting

Nancy closed with Benediction

Respectfully submitted,

Diana Shelley
Secretary